



KAISER PERMANENTE®
Baldwin Park Medical Center
 Faculty-Student Orientation Forms
 Inpatient/Hospital Nursing Departments

Date Completed & Verified

Academic Liaison / Educator

Faculty File: Providing Direct Supervision of Students
(example: Clinical Rotations)

Checklist for Faculty's File:

School Coordinator Verification

Course Syllabus and Objectives	<input type="checkbox"/> Completion Verified
Health & Safety Verification Excel (sent separately from School – all boxes filled out)	<input type="checkbox"/> Completion Verified
Valid US Governmental Photo Identification Card	<input type="checkbox"/> Completion Verified
Baldwin Park Medical Center Safety Verification Record	<input type="checkbox"/> Completion Verified
BRN Primary Source Verification of RN License	<input type="checkbox"/> Completion Verified
Copy of BLS (Front and Back) or Printed eCard verified by Faculty/School	<input type="checkbox"/> Completion Verified
Child Abuse Reporting Requirements	<input type="checkbox"/> Completion Verified
KP Health Connect Confidentiality and Non-Disclosure Agreement	<input type="checkbox"/> Completion Verified
Confidentiality Agreement	<input type="checkbox"/> Completion Verified
Drug-Free Workplace Employee Acknowledgement	<input type="checkbox"/> Completion Verified
Elder Abuse Reporting Requirements	<input type="checkbox"/> Completion Verified
Hand Hygiene Post-Test	<input type="checkbox"/> Completion Verified
Safe Patient Handling Post Test	<input type="checkbox"/> Completion Verified
Emergency Preparedness Education Attestation	<input type="checkbox"/> Completion Verified
High Alert Medication Safety Practices Education Attestation	<input type="checkbox"/> Completion Verified
Baldwin Park Specific KP Learns	<input type="checkbox"/> Completion Verified
- Please refer to Inpatient Baldwin Park page via Nursing Pathways website for this list	
- Please print off KP Learn Completed Transcript showing ALL completed KP Learns (both Baldwin Park Specific and Regional)	
REGIONAL REQUIRED KP LEARNS & ADDITIONAL ITEMS	
COVID-19 Training 2021	<input type="checkbox"/> Completion Verified
COVID-19 Symptom Self-Check & Badge Attestation	<input type="checkbox"/> Completion Verified
Equal Access & Effective Communication at Kaiser Permanente	<input type="checkbox"/> Completion Verified
Ethics and Compliance Introduction: Building a Culture of Trust	<input type="checkbox"/> Completion Verified
Initial OSHA Safety Training for California (Hospitals and MOBs) (EOC/Waste)	<input type="checkbox"/> Completion Verified
Management of Patients who are a danger to self, others or gravely disabled	<input type="checkbox"/> Completion Verified
Providing Culturally and Linguistically Appropriate Services in California	<input type="checkbox"/> Completion Verified
Abuse Assessment and Reporting	<input type="checkbox"/> Completion Verified
Health and Safety Verification Form	<input type="checkbox"/> Completion Verified
Required Reading Attestation for Student Unpaid Field Experience and Training	<input type="checkbox"/> Completion Verified

The following forms can be submitted before or on the first day of clinical residency:

Roche Glucometer Competency (Faculty to complete students' training & competency)	<input type="checkbox"/> Completion Verified
Unit Scavenger Hunt (as appropriate for department assigned)	<input type="checkbox"/> Completion Verified

I have reviewed the KP Baldwin Park College Affiliating Guidelines Policy and Nursing Pathways Orientation Website documents and attest that I have completed the above documents. I will communicate with my professor or university designee for any assistance or clarifications to provide safe patient care.

I understand the clinical rotation will not begin until individual faculty and student orientation mandatory paperwork are submitted to department educator and received educators signed approval to begin.

 Faculty Printed Name

 School Coordinator Printed Name

 Faculty Signed Name

 School Coordinator Signed Name